

MEDICAL EVIDENCE IN SUPPORT OF:

- **COURSEWORK EXTENSION FORM; OR**
- **DEFERRAL REQUEST FORM; OR**
- **STUDENT APPEAL FORM.**

This form specifically relates to **Medical Evidence** in support of a student's claim for extenuating circumstances. **The form should be completed by a member of the Medical Practice which the student attended at the time the student was ill.** It is the student's responsibility to request this information. The University will not request evidence on the student's behalf.

Note: There will be a charge of £21.00 payable to Garthdee Medical Group for completion of this form.

SECTION A (To be completed by patient/student)

Student Surname/Family Name	
Student Forename(s)	
Student's Date of Birth	
Student Address	

SECTION B (To be completed by General Practitioner/health professional)

Date student attended medical practice/Date of consultation			
Dates of illness (if appropriate)			
Diagnosis (including the nature of the illness)			
In your opinion have these circumstances impacted on the student's ability to:			
	Yes	No	Unable to Comment
(i) Prepare for an assessment			
(ii) Meet required deadlines			
(iii) Submit/undertake an assessment			
(iv) Follow due process			

Any other comments	
Signature by General Practitioner (GP) or health professional	
Name and Designation	
Signature	
Date	
Address of Medical Practice and/or stamp (please stamp and/or sign both pages)	

The University operates a [Fit to Sit Policy](#) which means that if a student undertakes an assessment then the student is declaring that he/she is well enough to do so.

The University's *Regulations* require students to submit work for assessments within the notified timescale and in accordance with the conditions for the course/module. However, the University recognises that illness or other valid circumstances can impact on a student's ability to submit and/or attend an assessment. The University's *Fit to Sit Policy*, therefore, incorporates provision for extenuating circumstances. For such circumstances to be accepted they should normally be accompanied by independent, verifiable, objective supporting evidence.